



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Lecturer (Teaching & Research) in Ancient History and Curatorial Advisor (Numismatics),
School of Languages, Cultures and Societies, Faculty of Arts, Humanities and Cultures



Salary: Grade 7 (salary range £35,333 - £42,155 pro rata 0.5 FTE)

Reference: AHCLC1202

Post available from 1 April 2023

This role will be based on the university campus with scope for it to be undertaken in a hybrid manner. We are also open to discussing flexible working arrangements

Overview of Role

Are you an academic with the enthusiasm and ability to carry out teaching and research in Ancient History and Numismatics? Do you have an excellent research record and a potential for establishing an international research reputation? Are you passionate about delivering an exceptional student experience in a Russell Group University? Are you an experienced numismatist with a passion for tackling the collections management challenges of the 21st century? Can you develop innovative ways to enable wider engagement with our collections?

As a Lecturer in Ancient History and Culture, you will carry out teaching and research that contributes to our existing strengths in Classics and in the School more broadly. You will teach across our undergraduate and postgraduate curricula, with a particular focus on Ancient History and Numismatics. You will also pursue a research agenda that builds on your achievements to date and that contributes to the School's reputation for high quality and innovative research. You will be expected to contribute to the effective management of the School, Faculty and wider University by undertaking appropriate administrative duties.

The role will be shared equally between the School of Languages, Cultures and Societies, and the University of Leeds Libraries. In the library the position will be Curatorial Advisor (Numismatics Collection).

You will have a PhD in Ancient History and Numismatics or a cognate field, and relevant teaching experience at undergraduate and taught postgraduate level.

What we offer in return

- 25 days holiday plus 15.5 Bank Holidays/days that the University is closed by custom (including Christmas) – That is over 40 days a year;
- Generous pension scheme – the University contributes 21.6% of salary;
- Health and Wellbeing: Discounted staff membership options at The Edge, our state-of-the-art Campus gym, with a pool, sauna, climbing wall, cycle circuit, and sports halls;



- Personal Development: Access to courses run by our Organisational Development & Professional Learning team, and self-development courses including languages, Creative Writing, Wellbeing Therapies and much more;
- Access to on-site childcare, shopping discounts and travel schemes are also available.

And much more!

If you are looking for a role that will be challenging and fast paced apply today.

To explore the post further or for any queries you may have, please contact:

Dr Samuel Gartland - Lecturer in Ancient Greek History and Culture
s.d.gartland@leeds.ac.uk

Main duties and responsibilities

As a Lecturer in Ancient History and Numismatics your main duties will include:

- Undertaking teaching at all levels of our taught programmes, including assessment and examinations, review and quality assurance mechanisms;
- Contributing towards new module design and enhancing existing delivery in the use of the numismatic collections of the University of Leeds in teaching across the School of Languages, Cultures and Societies;
- Providing support and guidance to students, providing timely feedback, acting as a personal tutor, resolving issues and/or referring to specialist parties, where appropriate;
- Pursuing and maintaining a record of high quality publications and original research publications suitable for inclusion in the School's submission to the Research Excellence Framework (REF);
- Developing bids for grant capture to underpin high quality research activity and to support a developing research agenda;
- Promoting the integration of your own research area with other research interests within, and, as appropriate, outside the School and Faculty;
- Contributing effectively to the administrative processes and committee structures of the School, Faculty and University;



- Providing research supervision and helping to attract PhD students to the University;
- Playing an active role in the university Open Days and in forward-facing initiatives organised by subjects in the School of languages, Cultures and Societies (impact, public engagement);

As Associate Curator (Numismatics Collection) your main duties will include:

- Developing and advising on policies and strategies to manage the University's numismatics collection;
- Working with colleagues in Special Collections & Galleries to develop strategies and techniques for managing collections data, working with the EMu collections management system;
- Identifying external support for developing the collections, liaising with potential funders and writing bids;
- Using professional networks to raise the profile of our collections internationally;
- Collaborating with academics and postgraduate researchers to encourage and support research projects relating to the collections;
- Researching and writing exhibition narratives and developing outreach activities as part of the Leeds University Library Galleries public engagement programme;
- Designing and delivering bespoke training sessions for Special Collections & Galleries staff;
- Representing the University at conferences and on professional bodies, e.g. the Royal Numismatic Society.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required as consistent with the grade of the post.

Qualifications and skills

Essential

- A PhD in Ancient History and Numismatics;



- Experience of teaching such topics in a University environment, and a proven ability to interact with students in class in ways that enhance the student experience;
- An ability to contribute to teaching Ancient History and numismatics at undergraduate and taught postgraduate levels;
- A research specialism in the coinage of the Hellenistic period;
- Expertise in numismatics research and collection management;
- Experience of working in a library, archive or museum environment;
- Experience of working with data in a collections management system and online, and excellent IT skills relevant to the role;
- Substantial knowledge of collections discovery tools, research platforms and research techniques;
- An understanding of current research and engagement trends and challenges in the museums sector;
- Experience of developing service-level strategies and / or policies;
- Experience of developing training materials and adapting these for delivery to staff with varying skills and learning styles;
- Proven ability to scope and write research and museum grant applications;
- The ability to work collaboratively or independently as required, making a positive contribution to teams;
- Experience of designing and delivering collections-related public engagement events;
- Research outputs commensurate with career stage, with publications already completed;
- Clear plans for future research outputs and obtaining external research funding to this end;

Desirable

- Evidence of having actively advanced equality and inclusion in your place of work;
- The ability to offer teaching or expertise in an area of Classical Studies not currently available at Leeds;
- The ability to contribute to decolonising and diversifying the curriculum in the School of Languages, Cultures and Societies;
- Experience of outreach and promoting Ancient History programmes at open days, in schools, online and elsewhere;



- Experience of project management;
- Experience of the EMu collections management system.

Key Attributes

- Excellent written and verbal communication skills;
- A proven ability to set priorities in your academic and professional activities, to work effectively without close supervision, and to assume responsibility for teaching and administration;
- Good time management and planning skills, with the ability to meet tight deadlines and work effectively under pressure;
- Evidence of building strong working relationships within and, as appropriate, beyond your own discipline and the ability to contribute to successful projects and collaborations, working both individually and in a team.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Additional information

Working at Leeds

We are a campus-based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.

Our University

As an international research-intensive university, we welcome students and staff from all walks of life. We foster an inclusive environment where all can flourish and prosper, and we are proud of our strong commitment to student education. Within the Faculty/School of Languages, Cultures & Societies we are dedicated to diversifying



our community and we welcome the unique contributions that individuals can bring, and particularly encourage applications from, but not limited to Black, Asian, people who belong to a minority ethnic community; people who identify as LGBT+; and disabled people. Candidates will always be selected based on merit and ability.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

